



Mennonite Historical Society
of British Columbia

2015 Annual Report

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Mennonite Historical Society of BC
Agenda of the 2015 Annual General Meeting
Friday, 8 April 2016, 1:30 pm
Ricky's Country Restaurant,
32080 Marshall Road, Abbotsford, B.C.

1. Welcome: Richard Thiessen, President
2. Minutes of 2014 AGM - 10 April 2014
3. Financial Reports: Arnold Klassen, Treasurer
 - (a) Financial Statements -2015
 - (b) Budget -2016

4. Election of Directors

Current terms:

Ending in 2017: Vi Chappell, Elmer Wiens, Laura Unger and Cheryl Isaac
Ending in 2016: Jim Baerg, Maryann Jantzen, Arnold Klassen, and Richard Thiessen
Ending in 2018: Don Fehr, Robert Martens, Wilf Penner, and John van Dyck.

The board is nominating, Maryann Jantzen, Arnold Klassen, Elma Pauls and Richard Thiessen for three year terms, ending in 2019.

5. Presentation of Committee Reports
6. Questions / Further Business
7. Adjournment

Mennonite Historical Society of BC
Minutes of the 2014 Annual General Meeting
Friday, 4 April 2014, 1:30 pm
ABC Restaurant,
32080 Marshall Road, Abbotsford, B.C.

1. Welcome: Richard Thiessen, President

Richard Thiessen welcomed volunteers, Board members, Society members and called the meeting to order. He introduced a few special guests who had joined the meeting. Richard expressed sincere appreciation to the volunteers for their many hours of dedicated service. On behalf of the Board, he acknowledged the diligent work of long-time volunteer, Jean Friesen. John worked on many projects that involved translations, transliteration, sorting, filing, typing, and helping out with many other needs as they arose. Don Fehr presented Jean with a lovely bouquet of flowers.

2. Minutes of 2013 AGM -4 April 2014

Arnold Klassen/John van Dyck: moved/seconded that the minutes of the 2013 Annual General Meeting, as printed in the 2014 Annual Report be accepted and approved. **Carried.**

3. Financial Reports: Arnold Klassen, Treasurer

a) Financial Statements -2014

Arnold Klassen/Jim Baerg: moved/seconded that the 2014 Financial Statements as printed in the 2014 Annual Report be accepted and approved. **Carried.**

b) Budget -2015

Arnold Klassen/Robert Martens: moved/seconded that the Budget for 2015 be accepted and approved. **Carried.**

4. Election of Directors

Richard Thiessen/Arnold Klassen: moved/seconded that Don Fehr, Robert Martens, Wilf Penner and John van Dyck be re-elected for terms ending in 2018. **Carried.**

Richard Thiessen/Elmer Wiens: moved/seconded that Cheryl Isaac be elected to complete the term left by Bob Weinreich's resignation, term ending 2017. **Carried.**

Current terms:

Ending in 2017: Vi Chappell, Elmer Wiens, and Laura Unger (one vacancy)

Ending in 2016: Jim Baerg, Maryann Jantzen, Arnold Klassen, and Richard Thiessen

Ending in 2015: Don Fehr, Robert Martens, Wilf Penner, and John van Dyck.

5. Presentation of Committee Reports – outlined in the Annual Report

Richard comments:

Memberships are now \$35 per year. Now have 334 members.

MHSBC has accepted assets of the Winnipeg Media Society, including the film, "When They Shall Ask"

Laura Unger, Archive committee chair - highlighted details of the archive report

Elmer Wiens, Website committee chair – Advised that the committee is looking into options for revising the web-site.

Richard Thiessen/Arnold Klassen: moved/seconded to accept the committee reports as printed in the 2014 Annual Report.

6. Questions / Further Business

Update by Richard Thiessen on the Mennonite Museum development

Planning to have the Museum completed by mid-July to allow for a 6 weeks move in period

MHSBC will have use of the second floor and part of the basement

A Memorandum of Understanding between MHSBC and the Mennonite Museum Society is currently in draft stage

Opening of the Museum is scheduled for the second week of September, 2015

Opportunity for questions and comments:

Compliment to all the volunteers

Memorandum should be reviewed by a lawyer

A microphone was requested for next meeting to assist the hard of hearing

7. Adjournment

John van Dyck moved. **Carried.**

Board of Directors

Jim Baerg	- Retired Probation Officer – Abbotsford
Vi Chappell	- Retired Administrator UFV – Chilliwack
Don Fehr	- Retired Telus Technician – Port Coquitlam
Cheryl Isaac	- Retired Director, Continuing Education, UFV – Yarrow
Maryann Jantzen	- Assistant Professor; Writing Centre Co-Director Trinity Western University – Abbotsford
Arnold Klassen	- Chartered Accountant – Coquitlam
Robert Martens	- Poet, Writer & Editor – Abbotsford
Wilfred Penner	- Retired Teacher – Chilliwack
Richard Thiessen	- Librarian Columbia Bible College – Abbotsford
Laura Unger	- Retired Library Technician – Abbotsford
John Van Dyck	- Businessman – Coquitlam
Elmer G. Wiens	- Economist/Webmaster – Vancouver

Officers

President	-	Richard Thiessen
Vice President	-	Don Fehr
Secretary	-	Vi Chappell
Treasurer	-	Arnold Klassen

President's Report

On behalf of the Board of Directors, I am pleased to present my 2015 report for our Society.

Much of the focus of our energies this year was on the relocation of our operations from Garden Park Tower to the new Mennonite Heritage Museum. Much planning went into the design and layout of our space in the Museum, including the setting up of our computer network and the purchase of new office furnishings and new mobile shelving. We were able to use funds from our endowment to assist us in our purchases, and we are currently soliciting funds from several foundations to help offset those costs. The board also signed an agreement with the Mennonite Museum Society for the long-term use of our assigned space in the Museum.

In conjunction with our move, we reorganized our staffing. We hired Diana Hiebert to serve as our office and volunteer manager, and Mary Ann agreed to be our receptionist and office assistant. Both positions are shared with the Mennonite Heritage Museum. Our board also spent a considerable amount of time working on a Human Resources Policy Manual. The reorganization of our staffing meant saying good-bye to Elisabeth Klassen. Our board was able to express our appreciation to her for her service to the Society at our recent board meeting.

We continue to enjoy strong staff and volunteer support that has allowed us to collect, process, and preserve historical information in a variety of forms. Our historical and genealogical collections are well-used by the public, and I know that many researchers, from amateur family historians to university scholars, have been well-served by our staff and volunteers. We have already experienced an increase in the number of volunteers, and look forward to incorporating them into our family in 2016.

We sponsored three public events. We began the year with a presentation in April by Dr. Harvey Dyck from Toronto entitled "Path of Thorns: Soviet Mennonite Life under Communist and Nazi Rule." Our second major public event was our fall banquet with guest speaker Dr. Stephanie Stobbe from Winnipeg. Her very timely presentation was entitled "From Refugee to Citizen: The Resettlement of Indochinese Refugees in Canada." Our final event was a presentation on the Rosedale Mennonite Church – a new congregation in the area that is a member of the Eastern Pennsylvania Mennonite Conference.

Our publications committee was very active in 2015, chaired by Maryann Jantzen. For the second year the committee produced four very informative newsletters.

Thanks to the generosity and loyalty of our constituency, we have again received the necessary financial support to maintain our programs. This includes a significant bequest from an estate. We are thankful for the support we have felt from our constituency, and will strive to provide the public with a variety of resources that we hope will meet their needs.



Richard D. Thiessen, MHSBC President

24 March 2016

Office and Volunteer Manager Report

Office Transition

Having begun my time at MHSBC in October 2015, the society has transitioned from the Garden Park Tower on 2825 Clearbrook Road to the Mennonite Heritage Museum on 1818 Clearbrook Road in Abbotsford through the efforts of staff and many volunteers. Salmon's Transfer Ltd., who was hired to make the move, proved to be a professional and organized company as they relocated boxes, furniture, and our existing shelving on November 26, 2015. They also reassembled our existing shelving the following day. Since that time, MHSBC volunteers have worked very hard to create a sense of order in the Project Room, Cold Room, Regular Storage, and Resource Libraries. This is certainly an ongoing project.

Policies and Procedures

Another ongoing project that commenced in 2015 was the definition of volunteer roles and the recording and re-evaluating of MHSBC policies procedures. Firstly, my goal was to record the specifics of each volunteer job description. From these job descriptions I intend to develop manuals for new volunteers to easily transition into their roles. In addition to this, Elma Pauls and I will create a volunteer handbook which will outline the general practices pertaining to MHSBC volunteers (e.g. facility information, customer service practices, security and safety, etc.). This handbook will be completed in 2016 and will mirror the structure and language of the MHSBC Human Resource Committee's HR Manual for staff. In addition, developing a current record of MHSBC policies and procedures will allow us to streamline our efforts as an archive to improve our service to the public and continue to maintain a record of Mennonite history.

Archives Report

Staffing and Personnel

In 2015, twenty seven volunteers staffed the MHSBC Archives Office. Some of the volunteers have dropped out due to ill health. Special thanks to Mary Lue Braun, Art and Vicky Hoock, and Marvin Rempel who will not be returning as volunteers in 2016.

The Mennonite Historical Society of BC is very thankful to the Mennonite Heritage Museum for so generously providing space for the Archives. This move necessitated some reorganization. We welcomed Diana Hiebert as Office and Volunteer Manager. Mary Ann Quiring's position was changed and hours were increased to 5 days per week. Elisabeth Klassen retired from her position due to this reorganization. A Human Resources Manual and a salary grid were written to set out the guidelines for MHSBC employees. Board members Vi Chappell, Cheryl Isaac and Don Fehr did this work.

Main Projects

1. Databases

Obituaries from *Die Mennonitische Rundschau*, *Der Bote*, and *Canadian Mennonite* as well as *MB Herald* obituaries, births, and marriages are being entered by Dora Becker, Helga Rempel and Vicki Hoock.

Digitization projects to 2015 (2015 projects are bolded and underlined):

- Mennonitische Rundschau : 1880-96; 1898-**1906**; **1913-1915 partial**; **1924**; **1926-1932 partial**; **1938 partial**; **1939 - 1947**; 1949-2002; **2003 partial**; 2004; 2005; **2006 partial**; 2007.
- Der Bote: 1924-36; 1963-64; 1966; 1969-2008.
- **Canadian Mennonite**: **1956-1963**; **1997 partial**; **1998-1999**; **2001-2008**.
- MB Herald Obituaries: 1996-2009

2. Family Histories

Many Family Histories have been scanned by John Friesen and individualized histories are entered into the individual history file by Arlene Peters and Pat Wood.

3. Yearbooks

Yearbooks of *Mennonite Church Canada*, *Mennonite Church BC*, *MB Church Canada* and *MB Church North America* have been organized by Robert Martens in preparation for scanning. John Friesen did a significant amount of yearbook scanning for the Mennonite Heritage Museum yearbook reader project.

Digitized yearbooks:

- *Mennonite Church Canada*: 1945; 1948-49; 1951; 1953-56; 1958-60; 1963-64; 1968; 1971-73; 1979-80.
- *Mennonite Church BC*: 1951
- *Mennonite Brethren Church Canada*: 1931-39; 1941-55; 1965-71; 1973-78; 1980; 1982-85; 1987.
- *Mennonite Brethren Church North America*: 1939; 1943; 1945; 1948; 1951; 1966; 1969; 1972; 1975.

4. Canadian Board of Colonization

Canadian Board of Colonization cards are being indexed by Hugo Friesen and Marie Doerksen. Approximately 4,000 cards of 5,400 cards are done.

5. Einwanderungszentralstelle (EWZ)

EWZ films are digitized from microfilm and the images are being adjusted and fine-tuned for the major EWZ Digitization project involving our partners. Jim Baerg, Wilf Penner and Irene Adkin overseen by Don Fehr. 432 of 843 films are completed totaling 1,290,668 of approximately 2,518,595 frames. There are another 15 films in progress. EWZ database is being entered into the Legacy genealogy database by Sandi Massie, Agnes Loewen, Irma Giesbrecht, Elma Pauls and Sally Dueck.

6. Reinlander Volume C

Reinlander Volume C data is being incorporated into Legacy Database by Dora Becker.

7. Newspaper Obituaries

Newspaper obituaries are filed and GRANDMA numbers are added by Arlene Peters and Pat Woods. Cheryl Isaac creates entries in the Menno Obits website and enters the full text of obituaries from the MB Herald. (Part of her role is searching for old obituaries where the wife is not given a first or maiden name, for example, Mrs. David Friesen.

8. New Accessions

Robert Martens receives new donations and updates the Accession Record.

9. Periodicals

Robert Martens and Don Fehr have begun the process of creating an alphabetic and location list of our hundreds of periodical holdings.

10. Library

Our Archives Library has been converted to a Reference Only library. Arlene Peters has made the necessary changes in the *Resource Mate* program. She has continued to catalogue the new John B. Toews donations which will eventually be displayed in the John B. Toews Library.

11. Genealogy

We have many requests for genealogical information. The Wednesday volunteers are especially in demand, but “walk-ins” are helped on the other days of the week as well. Due to the worldwide accessibility of the EWZ database, requests from the U.S. and Germany have come in via email. These requests are handled by Dolores Harder, Sandi Massie, Don Fehr, and Marvin Rempel.

12. Mennonite Archival Image Database (MAID)

We have an exciting new resource to announce. MAID was launched in March 2015 after two years of design and development. It provides access to thousands of images from Mennonite archives across Canada. Visitors to the website can search, view and order images for non-commercial use. It was initiated by the Mennonite Historical Society of Canada. The project is a collaborative venture involving partners in British Columbia, Alberta, Saskatchewan, Manitoba and Ontario. Dolores Harder,

Helen Nickel, Hildegard Baerg, Laura Unger and Erna Block are working on uploading photographs to this website.

Visit <http://archives.mhsc.ca> and follow the links to explore this new resource. MAID follows exacting archival standards and several other archives have been so impressed that they have signed on. One of these organizations is the Fresno Pacific University Mennonite Library and Archives. In addition, archives in Germany are considering joining.

13. InMagic

Volunteers at our archives have been entering all of our church, school, institutional and personal records into a program called InMagic. We have found InMagic to be limiting, expensive and not user-friendly so we are exploring exporting our records to another Open Source website which has many advantages. This transfer is in the beginning stages.

14. John B. Toews

John B. Toews has added to his manuscript and letter collection by donating several new boxes. Laura Unger is organizing these files.

15. Information Technology (IT)

Our Systems Administrator, Don Fehr has worked tirelessly assessing the needs of our new offices, ordering and installing new computers and transferring all data. It was a mammoth job and is now working smoothly. We owe a huge thank you to Don for his perseverance and diligence in finding all our programs and stored material and supporting us when we have questions.

16. The Wall of Remembrance

The Wall of Remembrance will be redesigned and mounted in a prominent place in the building.

Thank you to everyone for working together with such dedication. All of you are greatly appreciated!

Laura Unger

Website and Computer Technical Committee

Members: Elmer Wiens (Chair), John Van Dyck, Don Fehr

Objectives: The committee was formed to discuss and implement improvements to the www.MHSBC.com website, and changes to the MHSBC computer facilities, scanners, software, etc.

Don Fehr handled the transition to MHSBC's new offices along with the changes to our computer facilities. The following report deals with changes and improvements to the www.MHSBC.com website.

At the Meeting of the Board of Directors of MHSBC on May 2015, the members decided to pass on a proposal by PeaceWorks to supply programming and technical support for our website. Instead, online support for the MHSBC web site would be supplied in house by Elmer Wiens, Don Fehr, and staff, which "would accommodate the purchase of books/cds, donations, membership payment, event tickets purchases and bring in Paypal to process payments."

These improvements have been implemented.

1. Members of the Society can now pay their membership dues online with PayPal. Alternatively, they can submit their membership information on an online form and then be invoiced by MHSBC.

(<http://www.mhsbc.com/memberships.html>)

2. Donations to MHSBC can be made by way of PayPal, or continue to be made using the Canada Helps portal.

(<http://www.mhsbc.com/donations.html>)

3. Potential volunteers can complete and submit our online membership and volunteer form. (<http://www.mhsbc.com/volunteers.html>)

4. Tickets to events like our Annual Fundraising Banquet can be purchased online through PayPal. (http://www.mhsbc.com/futureevents/purchase_event.html)

5. Since MHSBC is no longer selling books online, this online option is no longer available, although CDs and DVDs can still be bought via email or telephone. (<http://www.mhsbc.com/sales.html>)

After Robert Martens updated and revised the Genealogies and Family Histories registry, these detailed changes were made to the web page. (<http://www.mhsbc.com/famhistories.html>) A PDF version of the web page is available for downloading.

Switching from Shaw to Telus as website hosts required Don and I to implement some technical procedures.

MHSBC events and meeting are posted on the website entry page (<http://www.mhsbc.com/index.html>), and the Future Events web page <http://www.mhsbc.com/futureevents/index.html>. Major events also get a separate webpage providing more detailed information (e.g. http://www.mhsbc.com/futureevents/stobbe_stephanie.html).

Once the event is over, the event details are transferred to the Past Events web page. (<http://www.mhsbc.com/pastevents.html>) This web page provides a list of past events going back over a decade to November 2004.

It has been my pleasure to work on these tasks this year.

The movement of MHSBC to its new location along with changing service providers, organizing a new phone system and changing over to a new server / client computer setup proved to be challenging. Each function had a different due date and as such making sure all functions got done at the right time was in itself time consuming.

The new computer system at present is up and running at about 95%. There are a few more things that need to be cleaned up along with some backup jobs to schedule.

Don would like to thank the volunteers and office staff for their patience during the move and transition period.

Respectfully submitted
by Elmer G. Wiens

Newsletter

Roots and Branches Report, March 2016

As in 2014, four issues of *Roots and Branches* were published in 2015, two full-length issues and two shorter issues: The June and August issues featured articles on the historical relationships between Mennonites and other groups as well as on the growth of Asian-Canadian Mennonite congregations, while the February and November issues explored the movement of Mennonites from Prussia to Ukraine, from Ukraine to North America, and within North America. Also included were book reviews, event reports, articles on specific Mennonite congregations, a genealogy column, relevant news releases, and announcements of upcoming events.

Maryann Tjart Jantzen again served as editor for the longer issues, with Robert Martens editing the shorter issues (which seem to be increasing in length), with Louise Bergen Price acting as associate and photo editor and Heather Pauls Murray doing layout.

Without the contributions of the editors, writers and committee members, *Roots and Branches* would not exist. Numerous hours of volunteer service go into each issue as committee members meet to discuss future issues, contributors write articles (some commissioned and some voluntarily submitted), and the editors prepare articles for publication. Thanks also to the office staff and volunteers who work to get each issue into the mail in a timely fashion. And thanks to all our readers, especially those who provide feedback on our work. We appreciate your encouragement and support.

Our policy is to try to provide a broad range of material so that all readers will find something of interest. We welcome receiving any of the following: letters to the editor; letters and photos from the past; “mystery” pictures that need identification; short personal narratives; book reviews; biographical sketches; articles of historical interest. Contributions can be in English or German (we will translate). All contributions are subject to editorial approval and revision, as needed.

Please direct any letters, comments or questions to the Newsletter Committee c/o the Mennonite Historical Society of BC, or email archives@mhsbc.

Maryann Tjart Jantzen

MHSBC Director and *Roots and Branches* Editor

Accountant Review

To the Directors
Mennonite Historical Society of BC
Abbotsford, B.C.

I have reviewed the Balance Sheet of the Mennonite Historical Society of British Columbia as at December 31, 2015 and the Statement of Income and Expense for the year ended. In so doing, I accepted the statements received from the Society’s bank and the holder of its investments and did not conduct independent enquiries. The Society’s accounting being conducted on a cash basis, I did not test for any liabilities outstanding as at year end.

In common with many charitable organizations, the society derives part of its revenue from the general public in the form of donations and membership fees which are not susceptible to complete verification. Accordingly, my verification of revenue from these sources was limited to a comparison on a test basis of recorded receipts and bank deposits by the society and I was unable to determine whether any adjustments might be necessary to donation revenues and membership fees and their impact on total revenues reported on the Statement of Income and Expense.

The Balance Sheet and the Statement of Income and Expense reflect fairly the financial position and the results from operations of the Society for the Year 2015.

Abbotsford, B.C.
March 24, 2016

John Konrad

(Signed original at MHSBC office)

Financial Report

The Mennonite Historical Society of B.C. (“MHSBC”) has undergone a huge change in 2015 moving from its old location at Clearbrook Road and Old Yale Road to its new location within the Mennonite Heritage Museum on Clearbrook Road.

The expenditures related to this move form a significant portion of the expenditures for the year as detailed below.

Income

General donations increased slightly from last year’s total of \$47,179 to \$51,830 this year. In addition, the Society received additional donations from an estate totaling \$46,990 this year bringing total receipts and donations to \$108,614 for the year.

Investment income is a combination of Investment Interest (C\$16,000) which was the same as last year, Interest income and Gains/Losses on Investments. Investment losses on disposed of Portfolio Investments totaled \$9,705 compared to a loss of \$5,520 last year netting the Society total Investment Income of \$7,133 compared to \$11,319 for last year.

When all receipts are included, the Society received a total of \$134,174 compared to \$352,236 in the prior year. Remember that last year total receipts included \$270,209 from a single donor while the comparable amount for this year was \$47,179 a difference of \$223,030.

Expenditures

On the expenditure side there are four significant items that account for almost all of the changes in spending from last year.

The most significant new expenditure item is the expenditures on Fixtures which totaled \$65,565 for the year. This expenditure was primarily for the new shelving to house our books and records plus the bookshelves and desks and related furniture that was purchased for our new offices.

The move to our new location cost just over \$10,000 and this was a one-time expenditure to bring all of our books, records and other materials to our new location.

Another new line item is the GST/PST tax line where we have separated out the taxes incurred on all of our purchases. This number is quite high as it includes all of the taxes on our furniture purchases as well as the related taxes on our regular office supplies.

Our office expenditures were higher by \$3,271 this year as compared to last year as we incurred higher expenditures related to our move to our new facilities.

These four items taken together account for increased expenditures of just over \$90,000 which accounts for more than the increased expenditures which totaled just over \$86,000.

The result of all this was that the Society reported a Deficit from operations totaling (\$54,415) which compares to a Surplus of \$249,763 last year. The expenditures related to new fixtures and the costs related to the move account for

all of this Deficit.

Investments

To finance a portion of the fixture expenditures the Society transferred \$50,000 from its Investment accounts. In addition, the Investment portfolio lost \$9,705 on investments sold and incurred a further reduction in its Investment portfolio of \$76,044 due to declining stock prices during the year.

The result of all of these transactions was a decrease in the Society's Investment portfolio of \$135,749 for the year.

For 2016 a budget of \$162,188 is proposed which assumes donations of \$ 61,288 and membership income of \$8,200. This is an increase of \$14,144 over what was received in 2014 (excluding our one large bequest).

Arnold Klassen
MHSBC Treasurer

Financial Statements 2015

**Mennonite Historical Society of B.C.
Balance Sheets
As at December 31,**

	<u>2015</u>	<u>2014</u>
Assets		
Current		
Cash –Petty	\$ 200.00	\$ 200.00
Cash – Canadian Chequing account	34,224.23	17,193.12
Cash - Canadian- Savings	11,004.32	17,793.37
Cash - US Chequing	1,327.56	1,048.10
Stewardship account – MB	20,978.29	20,489.02
Prepaid expense	5,034.75	6,714.75
Investments – Endowment Fund	<u>481,415.00</u>	<u>617,164.00</u>
	554,184.15	680,602.36
Long-term		
Shares	<u>967.21</u>	<u>939.04</u>
	<u>\$ 555,151.36</u>	<u>\$ 681,541.40</u>
Liabilities		
Current		
Accounts payable accrued liabilities	\$ 5,219.13	\$ 1,150.00
Member Equity		
Member equity - Endowment	224,773.75	224,773.75
Member equity - General	325,158.48	455,617.65
	<u>549,932.23</u>	<u>680,391.40</u>
	<u>\$ 555,151.36</u>	<u>\$ 681,541.40</u>

Mennonite Historical Society of B.C.
Statements of Receipts and Expenditures and Members
For the years ended

	Budget December 31, 2015	Actual December 31, 2015	Actual December 31, 2014	Budget December 31, 2016
Receipts				
Donations				
General Fund	\$ 61,288.00	\$ 51,829.63	\$ 47,179.38	\$ 61,288.00
Special Fund	-	46,989.72	270,208.66	50,000.00
Membership	8,200.00	7,165.00	8,165.00	8,200.00
Mennonite Museum Donation				5,000.00
Digitization Project	-	2,630.00	-	
Subtotal Contributions/Donations	<u>69,488.00</u>	<u>108,614.35</u>	<u>325,553.04</u>	<u>124,488.00</u>
Investment Income				
Account Interest	1,000.00	838.02	838.85	1,000.00
Credit Card Rebate	--	--		
Investment Gains/(Losses)	--	(9,705.00)	(5,520.00)	
Investment Interest	16,000.00	16,000.00	16,000.00	16,000.00
Subtotal Investment Income	<u>17,000.00</u>	<u>7,133.02</u>	<u>11,318.85</u>	<u>17,000.00</u>
Other Income				
Book Sales, etc.	7,500.00	4,886.09	6,017.50	2,500.00
DVD/CD/Tape Sales	3,000.00	3,742.20	1,265.00	1,500.00
Miscellaneous Income	500.00	961.59	733.79	500.00
Photocopy Income	200.00	153.70	245.00	200.00
Postage Recovery – Income	--	422.32	203.13	-
Genealogy Research	--	728.28	--	500.00
GST/HST Recovery	1,500.00	1,804.43	884.81	2,500.00
Ticket Sales	8,000.00	6,150.00	6,015.00	4,500.00
Subtotal Other Income	<u>20,700.00</u>	<u>18,426.29</u>	<u>15,364.23</u>	<u>20,700.00</u>
Total Receipts	<u>\$ 107,188.00</u>	<u>\$ 134,173.66</u>	<u>\$ 352,236.12</u>	<u>\$ 162,188.00</u>

Mennonite Historical Society of B.C.
Statements of Receipts and Expenditures and Members Equity
For the years ended

	Budget December 31, 2015	Actual December 31, 2015	Actual December 31, 2014	Budget December 31, 2016
Expenses				
General Expenses				
Annual General Meeting	\$ 900.00	\$ 748.25	\$ 873.97	\$ 900.00
Credit Card Fees	700.00	786.04	707.12	700.00
Archival Supplies	250.00	-	21.64	1,500.00
Bank Charge	50.00	5.00	86.00	50.00
Book Purchases	5,000.00	3,683.73	2,520.13	-
DVD/CD/Tape Purchases	1,500.00	1,716.00	2,368.54	500.00
Computer/Internet/Phone	4,000.00	4,414.64	2,578.11	4,000.00
Contract/Wages	28,500.00	25,564.00	27,973.13	37,000.00
Fixtures	-	65,565.00	7.84	1,000.00
GST/PST	-	10,484.87	-	3,500.00
Insurance	2,200.00	2,702.00	2,166.00	1,000.00
Library	100.00	83.00	62.55	100.00
Inmagic Project /Supplies	300.00	-	-	-
Inmagic Maintenance	400.00	392.00	392.00	400.00
Inmagic Training	-	-	-	-
Legal	50.00	75.00	25.00	50.00
Photocopy Expense	600.00	508.51	1,969.81	600.00
Lectures and Events	3,000.00	768.21	3,157.11	1,500.00
Office Expense	2,400.00	4,921.52	1,649.74	3,000.00
Utilities	10,200.00	13,367.97	9,756.74	-
Membership Dues	850.00	1,085.00	870.00	1,100.00
Move/Miscellaneous	1,000.00	11,123.08	271.60	1,000.00
Newsletter	6,500.00	5,871.41	6,460.80	6,500.00
Telephones	-	-	-	950.00
Postage	400.00	917.86	347.66	600.00
Publicity	120.00	-	-	120.00
Rent	16,788.00	14,876.63	17,046.30	-
Office space agreement	-	-	-	32,000.00
Property Taxes	6,200.00	4,890.73	6,075.59	-
Subscriptions (Metasoft)	1,680.00	1,680.00	1,680.00	1,680.00
Travel	5,000.00	4,971.79	4,961.09	5,000.00
Banquet Costs	8,000.00	7,378.95	7,280.16	4,500.00
Subtotal General Expenses	<u>106,688.00</u>	<u>188,581.25</u>	<u>101,308.63</u>	<u>109,250.00</u>
Projects				
Memorial Wall	-	-	-	2,000.00
MHSBC Project	-	-	-	-
MHSC Genealogy Project	-	-	1,000.00	-
Microfilm Digitization	500.00	7.58	164.21	500.00
Subtotal Projects	<u>500.00</u>	<u>7.58</u>	<u>1,164.21</u>	<u>2,500.00</u>
Total Expenditures	<u>107,118.00</u>	<u>188,588.83</u>	<u>102,472.84</u>	<u>111,750.00</u>
Surplus/(Deficit) from Operations	-	54,415.17	249,763.28	50,438.00
Mark to market value adjustment of Investment Portfolio	-	76,044.00	17,695.00	-

Excess/Income/Expenses	<u>\$</u>	<u>\$ 130,459.17</u>	<u>\$ 267,458.28</u>	<u>\$ 50,438.00</u>
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Members Equity at		680,391.40	412,933.12	
Members Equity at		<u>549,932.23</u>	<u>\$ 680,391.40</u>	

**Mennonite Historical Society of B.C.
Statements of Cash Flows
For the years ended**

	<u>December 31, 2015</u>	<u>December 31, 2014</u>
Excess/Expenses/Income	\$ -130,459.17	\$ 267,458.28
Items not involving cash		
Mark to market value adjustment of Investment Portfolio	76,044.00	(17,695.00)
Realized Investment Gains	9,705.00	5,520.00
	(44,710.17)	255,283.28
Change in non-cash working capital		
Increase in Prepaid expenses	1,680.00	1,680.00
(Decrease)/Increase in accounts payable	4,069.13	600.57
Cash Flow from Operations	\$ (38,961.04)	\$ 57,563.85
Financing Activities		
Increase in investments – Endowment Fund	50,000.00	(250,000.00)
Increase in investment in shares	(28.17)	(27.34)
(Decrease)/Increase in Cash for the year	\$ \$ 7,536.51	
Cash at beginning of year	56,723.61	49,187.10
Cash at end of year	<u>\$ 67,734.40</u>	<u>\$ 56,723.61</u>
Cash is comprised of:		
Cash -Petty	200.00	\$ 200.00
Cash – CDN Chequing	34,224.23	17,193.12
Cash – CDN Savings	11,004.32	17,793.37
Cash - US chequing	1,327.56	1,048.10
Stewardship account - MB Conference	20,978.29	20,489.02
	<u>\$ 67,734.40</u>	<u>\$ 56,723.61</u>